

**KENTUCKY BOARD OF SPEECH-LANGUAGE PATHOLOGY AND AUDIOLOGY
COMPLAINTS COMMITTEE MEETING MINUTES
May 13, 2025**

A complaint meeting of the Kentucky Board of Speech-Language Pathology and Audiology Complaints Committee was hosted by the Department of Professional Licensing on May 13, 2025, via Teams and in PPC Conference Room 127CW at 12:00 p.m.

MEMBERS PRESENT

Margaret Adkins, AUD

Jennifer Lutes, SLP

Tamara Cranfill, SLP

Angela Mikel, AUD

**DEPARTMENT OF PROFESSIONAL
LICENSING STAFF**

Gabriel Dent, Administrative Specialist Senior

Jamar Carter, Executive Staff Advisor

MEMBERS ABSENT

OTHERS

Sara Janes, Board Counsel

Call to Order

Jennifer Lutes called the meeting to order at 12:40 p.m.

Approval of Minutes

The Board reviewed the minutes from the April 8 2025, Complaints Committee meeting. A motion was made by Jennifer Lutes to approve the meeting minutes. Angela Mikel seconded the motion, and the motion carried.

Closed Session

Jennifer Lutes moves and Margaret Adkins seconds entering closed session at 12:57 p.m. pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(1)(k) may be discussed.

Angela Mikel moves and Jennifer Lutes seconds returning to open session and the motion carried.

Jennifer Lutes announces the time returning from closed session at 1:09 p.m.

Complaints Review

The Complaints Committee reviewed the complaints below and provided the following recommendations to be presented to the board during the board meeting.

- 2024-SLP-00005: Satisfied the conditions of her agreed order. Board Specialist to send letter notifying respondent those conditions have been satisfied.
- 2025-SLP-00001: Private admonishment with a requirement to complete 4 hours' worth of CEU's in ethics. Recommendation to update to a personal email that she checks regularly rather than a work email.
- 2025-SLP-00002: Defer until June 10, 2025, meeting.
- 2025-SLP-00003: Defer until June 10, 2025, meeting.
- Discussed E.B. ASHA decision. Send a letter acknowledging receipt of ASHA decision and advise her to provide a copy of that decision to any future employer for the next two years.

Jennifer Lutes motioned to present the recommendations during the Board meeting at 1:00 p.m. Tamara Cranfill seconded the motion, and the motion carried.

Adjournment

Angela Mikel made a motion to adjourn the meeting at 1:09 p.m. with no further items to discuss. Jennifer Lutes seconded the motion, and the motion carried.